



**United Way of Northern British Columbia (UWNBC)  
Community Investment & Impact Fund Cycle Information**

- **Funding Period:** [September 1, 2019 to August 31, 2020](#)
- **Funding Request Amount:** requests typically range between \$1,000 to \$10,000
- **2 Step Application Process:**
  - 1) **Overall Application Compliance Review** – In this step, the completion of the application, organizational alignment, and program information is reviewed.
    - a. Applications must have ALL sections complete to be considered.
    - b. Applications deemed incomplete will be rejected and applicants will be advised via email.
    - c. Applicants will need to reapply prior to the deadline to be considered in the open funding cycle.
    - d. If agencies are short-listed in this stage, the UWNBC office will connect with the listed contact person to obtain the more detailed information required in step 2 of the application process.
    - e. Please refer to the Appendix for more information and criteria to guide your application as well as the forms that will be required in step 2 of the process should your application be short-listed.
  - 2) **Community Investment & Impact Committee Review** – In this step, the more detailed information regarding the funding request will be reviewed by external stakeholders and community leaders that are part of the Committee. A decision on what funding UWNBC will be able to provide will be determined in this stage and communicated to agencies accordingly.
- **Application Timeline:**
  - Deadline for applications is [June 24, 2019 by 12:00 pm \(noon\)](#).
  - Unfortunately, UWNBC is not able to accept late applications.
  - Schedule:

DATE	STEP
May 22, 2019	Application period opens
June 24, 2019	Application period closes – must be received by 12 pm (noon)
June 24 – August 2, 2019	Assessment process
August 30, 2019	Notification to applications will occur by this date
September 1, 2019	New funding period begins (with end date of August 31, 2020)

- **Application Submission:**
  - When finished this application, please convert to PDF format and submit to [info@unitedwaynbc.ca](mailto:info@unitedwaynbc.ca) with the subject line: [UWNBC Application for Funding 2019](#).
  - Contact 250-561-1040 if you have any questions.